

**HANCOCK COUNTY AREA PLAN COMMISSION  
BOARD OF ZONING APPEALS  
WIRELESS TELECOMMUNICATION FACILITY**

The following items must be submitted before a petition to the Board of Zoning Appeals can be scheduled for a public hearing. Any questions regarding these items should be directed to the Plan Commission office at (317) 477-1134.

- ❑ Application Form – One completed petition form with original signature.  
*Note: Any application filed by any person other than the legal owner of the real estate involved shall be accompanied by a written statement of such legal owner consenting to the filing of such application.*
  
- ❑ Affidavit of Notice of Public Hearing, including list of interested parties.  
*Note: This form shall be completed and returned to the office of the Board of Zoning Appeals at the time of filing. Proof of Advertising and Certificate of Mailing receipt must be returned 24 hrs. before the hearing date.*
  
- ❑ Legal Description and Parcel Number
  
- ❑ Plat Map/Sketch
  - Location/Key map/location of any existing cemeteries.
  - Property Dimensions
  - Existing buildings-Please provide all dimensions
  - Adjacent roads and thoroughfares and ingress/egress to the site
  - Setbacks-Between structures and property lines
  - Parking areas-Please provide all dimensions
  - Septic systems/wells
  - Proposed changes
  - Existing easements
  - North arrow
  - Address of property or location
  - Elevations of purposed facility
  
- ❑ Property deed or contract
  
- ❑ Required Fee of \$ \_\_\_\_\_
  
- ❑ A ‘Notice of Hearing’ card, provided by the Plan Commission, shall be posted by the petitioner on the property within 15 feet of the road easement and clearly visible from the road or street for at least 10 days prior to the hearing.

Name of Petitioner \_\_\_\_\_

Petitioner Address/City/Zip \_\_\_\_\_

\_\_\_\_\_  
Signature of Petitioner or Agent

\_\_\_\_\_  
Date

**HANCOCK COUNTY BOARD OF ZONING APPEALS**  
**Petition for Special Exception for**  
**Wireless Telecommunication Facility**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address/City/Zip \_\_\_\_\_

I (We) \_\_\_\_\_, the above listed petitioner, request a Special Exception for the purpose of \_\_\_\_\_

Address of property or location \_\_\_\_\_(N S E W side of road)

*(Attached legal description of the property and warranty deed or land contract)*

Township \_\_\_\_\_ Township \_\_\_\_\_ Section \_\_\_\_\_ Range \_\_\_\_\_

Parcel Number \_\_\_\_\_ Present Zoning of Property \_\_\_\_\_

Date Property was purchased \_\_\_\_\_

Describe the provisions of the Zoning Ordinance involved in your appeal or request, and the reasons for the Special Exception: \_\_\_\_\_

I (We) understand that a public hearing will be held by the Board of Zoning Appeals to consider this request and that notice of the public hearing must be published one (1) time in a newspaper or general circulation in Hancock County at least ten (10) days prior to the date of the hearing and that we will pay the cost of advertising. I (We) further understand that a fee, as set annually by the Plan Commission, must accompany this petition.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Signature of Petitioner

\_\_\_\_\_  
Date

**HANCOCK COUNTY BOARD OF ZONING OF APPEALS**  
**Affidavit of**  
**Notice of Public Hearing**

State of Indiana) )SS  
County of Hancock)

I (We) \_\_\_\_\_ do hereby certify that notice of the public hearing of the Hancock County Board of Zoning Appeals to consider the application of a Special Exception for a Wireless Telecommunications Facility was delivered to the owners of all adjoining parcels of land as required in Ordinance 156.195 of the Hancock County Zoning Ordinance.

*List below the names and addresses of all persons to whom notification will be delivered*

Name	Address
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____

Said notices will be delivered by certificate of mailing on or before the \_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_, being at least ten (10) days prior to \_\_\_\_\_ 20 \_\_\_\_, the date of the public hearing.

Petitioner or Agent Signature \_\_\_\_\_

Subscribed and sworn before me, a Notary Public, in and for said County and State, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_ Notary Public Residing in \_\_\_\_\_ County

My Commission Expires \_\_\_\_\_

**NOTICE OF PUBLIC HEARING**

Notice is hereby given that on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, at 6:30 P.M., a public hearing will be held by the Hancock County Board of Zoning Appeals in the **Hancock County Annex, 111 American Legion Place, Greenfield, Indiana**, for the purpose of considering the following petition for a Cell Tower Special Exception for the following described real estate:

**(Attach copy of legal description)**

The subject site is located on the N/S/E/W side of \_\_\_\_\_ between roads \_\_\_\_\_ and \_\_\_\_\_ in township. The street address/city/zip of \_\_\_\_\_

\_\_\_\_\_. This petition is filed for the following purpose: \_\_\_\_\_

Any interested persons desiring to present their views on the petition will have an opportunity to be heard. Pursuant to the American With Disabilities Act, any individual interested in attending the hearing should contact the Hancock County Plan Commission and advise what, if any, accommodation is needed to attend the hearing. Said hearing may be continued without further notice.

For more information, contact the Hancock County Plan Commission at (317) 477-1134. The Commission office is located at 111 American Legion Place, Suite 146, Hancock County Annex Building, Greenfield IN.

Petitioner \_\_\_\_\_

Address/City/Zip \_\_\_\_\_

*Note to publisher: This notice must appear one (1) time at least ten (10) days prior to the date of the hearing*